

Ref # SF/Tender/EMERGENCY RESPONSE PROJECT CHAKWAL 20/08/2025

Dear Sir/Madam,

SUBJECT: TENDER INVITATION FOR RENTAL VEHICLE SERVICES

Further to your enquiry regarding the publication of the above-mentioned Invitation to Tender, please find enclosed the following documents, which constitute the tender dossier:

- A. Instructions to Tenderers (See Doc 3)**
- B. Terms and Conditions (See Doc 4)**
- C. Tenderer's Relevant Experience (See Doc 5)**
- D. Policy on Protection Against Sexual Exploitation and Abuse (See Doc 6)**
- E. Tenderers Declaration (See Doc 7)**

We look forward to receiving your tender on or before 1200 Hours (0600 GMT) on September 03, 2025 at the address specified in the tender dossier.

Your tender bid must include the following documentation so please use the list below as a 'Checklist' before submitting your tender to Shifa Foundation.

- 1. Technical Specification**
- 2. Financial Offer**
- 3. Signed Tenderers Declaration**
- 4. Company Certificate of Registration**
- 5. Copy of the NTN**
- 6. Completed 'Tenderers Relevant Experience Form' with supporting for reference.**
- 7. List of Current Clients.**

Offers must be submitted through sealed envelopes, marked as **"SF/Tender/EMERGENCY RESPONSE PROJECT CHAKWAL 20/08/2025"** on the subject line for identification purposes.

Yours sincerely,

Procurement Department
Shifa Foundation
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